PROFESSIONAL DEVELOPMENT TRAINING

Giving Constructive Feedback Training - 3hours

09 884 0762

REQUEST QUOTE

0.5 DAY COURSE

Positive and negative feedback must be given at the right time and place using the appropriate tools and techniques. Feedback, if provided properly, encourages the receiver to improve performance, reduce errors, develop positivity and increase loyalty to the organisation.

The PD Training Giving Constructive Feedback Training Course provides valuable knowledge and skill development which will allow you to give feedback that boosts the performance and attitude of your employees.

This is a practical class that is suitable for all audiences and provides people with the tools that they can apply on-the-job (and in other contexts) the very next day.

This is an instructor-led class that you can attend from home or your office.

The virtual classroom uses an advanced version of Zoom called 'Zoom for Webinars' that includes enhanced collaboration features such as One-click content sharing, real-time co-annotation (people can work together in activity files), and digital whiteboarding, and we use tools such as live polls, private group chats and participants can 'raise their hand' so you *virtually* have the same collaborative classroom based learning experience.

These courses are facilitated in English and are open to people from different industries across Australia, New Zealand, Singapore, Malaysia and Hong Kong - this is a short but powerful learning experience that gives you global collaboration opportunities.

****Please note, these classes run to a very tight schedule, please follow the invitation and join the class 10-minutes prior to commencement so you are ready to participate and don't miss a minute!**

What You'll Gain:

This Giving Constructive Feedback Training Course helps participants develop skills in providing structured feedback for effective and lasting improvements. During this training course, participants receive training in using communication strategies, providing feedback in real situations, applying a framework for formal and informal feedback and much more.

The extensive course helps develop essential skills in delivering constructive feedback that positively impacts an individual and the company.

Outcomes

After completing this course, participants will have learned to:

- Explain why feedback is essential
- Use non-verbal messages
- Interpret the speech and actions of people
- Apply a framework for providing formal or informal feedback
- Use descriptive language in delivering feedback
- Describe six characteristics of effective feedback
- Probe effectively
- Stay neutral and rational
- Be descriptive for easy understanding
- Listen, accept and change
- Provide feedback in real situations
- Understand feedback definitions and terminology
- Speak clearly
- Use communication strategies
- Understand the characteristics of effective feedback
- Receive feedback graciously
- Test the waters through role playing

Modules

Lesson 1: What is Feedback

- Constructive vs Negative Feedback
- Feedback Fear

Lesson 2: Personal Style and Feedback

- What is This all About?

Lesson 3: What you Say and How you Say It

- Clarity is Key
- How you Say It

Lesson 4: Delivery Feedback

- Feedback Models

Lesson 5: Planning the Delivery

- Activity: Planning the Delivery

Talk to our expert team

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