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WINDOWS 8 EXPERT TRAINING

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COURSE LENGTH: 1.0 DAYS

Achieving mastery over Windows 8, the latest iteration of Microsoft's widely-used Windows operating system, is easy with this Windows 8 Expert Training Course. This comprehensive course provides deep understanding and skill development in using the many new features and enhancements of Windows 8.

This dynamic and engaging training course is now available Australia-wide including Brisbane, Sydney, Melbourne, Perth, Adelaide, Canberra and Parramatta.

WINDOWS 8 EXPERT TRAINING COURSE OUTLINE

FOREWORD

Windows 8 Expert Training Course is designed to provide skill training in the complex components and settings of the operating system. It assists users to expertly use the new Start screen, customise the computer, redesign Task Manager, use advanced customisation options, maintain and optimise a computer, and utilise the various customisation settings.

OUTCOMES

This short and comprehensive course is the fastest way to develop a deeper understanding and skills in mastering the use of Windows 8.

After completing this course, participants will have achieved mastery in:

- ▶ Adding administrative icons to the Start Screen
- ▶ Personalising the desktop
- ▶ Changing the display options
- ▶ Changing regional options
- ▶ Using advanced customisation techniques
- ▶ Setting accessibility options
- ▶ Using Ease of Access tools
- ▶ Setting accessibility options
- ▶ Using Speech Recognition
- ▶ Customising user accounts with the control panel
- ▶ Monitoring system performance
- ▶ Maintaining your computer
- ▶ Optimising your computer
- ▶ Using task manager
- ▶ Using advanced program management and hardware management tools
- ▶ Using the homegroup

MODULES

Lesson 1: Making Windows 8 Work for You

- ▶ Adding Administrative Icons to the Start Screen
- ▶ Meet the Control Panel
- ▶ Personalising the Desktop
- ▶ Changing Display Options
- ▶ Changing Regional Options
- ▶ Advanced Customisation Techniques

Lesson 2: Hardware and Software

- ▶ The Basics of Managing Software
- ▶ Advanced Program Management Tools
- ▶ Managing Hardware
- ▶ Advanced Hardware Management
- ▶ Improving System Performance

Lesson 3: Windows 8 and Accessibility

- ▶ Setting Accessibility Options
- ▶ Using Ease of Access Tools
- ▶ Using Speech Recognition

Lesson 4: Networking with Windows 8

- ▶ Overview of Networking
- ▶ Using the Homegroup
- ▶ Other Networking Tasks
- ▶ Advanced Networking Tasks
- ▶ Wireless Networking

Lesson 5: Maintaining and Optimising Your Computer

- ▶ Customising User Accounts with the Control Panel
- ▶ Monitoring System Performance
- ▶ Maintaining Your Computer
- ▶ Optimising Your Computer
- ▶ Using Task Manager

Lesson 6: Troubleshooting Your Computer

- ▶ Using Remote Desktop
- ▶ Troubleshooting Your Computer with the Action Center
- ▶ Using System Configuration
- ▶ Refreshing and Resetting Your Computer
- ▶ Using System Restore

WEB LINKS

- ▶ [View this course online](#)
- ▶ [In-house Training Instant Quote](#)
- ▶ [Public Classes - Enrol Now!](#)