TEAM COMMUNICATION TRAINING

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COURSE LENGTH: 0.5 DAYS

Teams are an important building block of successful organisations. Whether the focus is on service, quality, cost, value, speed, efficiency, performance, or other similar goals, teams are the basic unit that supports most organisations.

With teams at the core of corporate strategy, your success as an organisation can often depend on how you and other team members work together. How are your problem-solving skills? Is the team enthusiastic and motivated to do its best? Do you work well together?

The PD Training Team Communication Training course is now available throughout New Zealand, including Auckland, Christchurch and Wellington.

TEAM COMMUNICATION TRAINING COURSE OUTLINE

FOREWORD

Teams are an important building block of successful organisations. Whether the focus is on service, quality, cost, value, speed, efficiency, performance, or other similar goals, teams are the basic unit that supports most organisations.

With teams at the core of corporate strategy, your success as an organisation can often depend on how well you and other team members operate together. How are your problem-solving skills? Is the team enthusiastic and motivated to do its best? Do you work well together?

This 1/2-day course can help you get there!

OUTCOMES

By the end of this course, participants will be able to:
- Understand the value of working as a team
- Develop team norms, ground rules, and team contracts
- Identify your team player style and how it can be used effectively with your own team
- Build team trust
- Identify the stages of team development and how to help a team move through them
- Recognise the critical role that communication skills will play in building and maintaining a team atmosphere
- Identify ways that team members can be involved and grow in a team setting

MODULES

Lesson 1: Getting Started
- The Parking Lot
- Workshop Objectives
- Action Plans & Evaluations

Lesson 2: Defining Teams
- Making the Grade
- Looking Into Ourselves
- Debrief

Lesson 3: Establishing Team Norms
- Characteristics of Teams
- Ground Rules
- Team Contracts

Lesson 4: Working as a Team
- Putting it Into Perspective
- No Need for Black & White Thinking
- Degrees of Support

Lesson 5: Your Team Player Type
- What's Your Team Player Type?
- What Does it Mean To Have a Number?
- My Team Style

Lesson 6: Building Team Trust
- Why is Trust Important?
- Building Trust

Lesson 7: The Stages of Team Development

- Forming
- Storming
- Norming
- Performing
- Adjourning
- Forming an Effective Team
- Making Connections

Lesson 8: Team Building with TORI

- What Does TORI Mean?

Lesson 9: Communication

- Defining Communication
- Listening Skills

Lesson 10: Becoming a Good Team Player

- Attitude is Everything!

WEB LINKS

- ➤ View this course online
- ➤ In-house Training Instant Quote