EXCEL DATA ANALYSIS & REPORTING

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COURSE LENGTH: 1.0 DAYS

In this hands-on course we will explore how Excel handles data and introduce a variety of techniques to make your life easier when setting up Excel reports or preparing your data for analysis. We will cover efficient ways of handling dates in data exports, combining or splitting columns (like first and last name), reporting on data that is stored across multiple workbooks, grouping and filtering data (even when the information that we want to group by is a column in another table) and using 'What If' analysis for forecasting. Best of all, we will show you how to set up links and connections to the data source so that you can set and forget and build a robust Excel report that refreshes as your new data is added or updated.

EXCEL DATA ANALYSIS & REPORTING COURSE OUTLINE

FOREWORD

You'll gain a solid understanding of how Excel 'thinks' and learn handy tricks to work more efficiently with large datasets. You'll get an introduction to the concepts of Excel databases and take away techniques to create efficient reports, freeing you up to focus on the data insights rather than the data cleansing.

OUTCOMES

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MODULES

WEB LINKS

➢ View this course online
➢ In-house Training Instant Quote